

Office of:

Selectmen
Town Manager
Code Enforcement Officer
Parks & Recreation

Telephone (207) 864-3326

Fax (207) 864-3578

Office of:

Tax Collector
Town Treasurer
Town Clerk
Assessor

Town Office
15 School Street
Rangeley, Maine 04970-1070

**TOWN OF RANGELEY
POLICY FOR CONTACTING LEGAL SERVICES**

The need for legal services is a critical part of the administration of the municipal business. The assessment of risk at the inception of a problem often saves the municipality from lengthy and costly litigation. The need for legal services may be determined by the Town Manager and / or Board of Selectmen. It is incumbent on the Town Manager to make sure that the Selectmen are appraised of situations that require legal assistance.

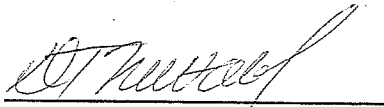
The Town Manager or the Selectmen may contact the Maine Municipal Association Legal Services for advice.

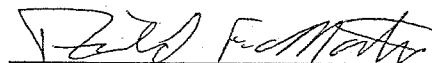
No individual Selectman shall contact the Town Attorney to seek legal advice without the approval of the Board of Selectmen. Initial contact with the Town Attorney on behalf of the individual Selectman shall be made by the Town Manager only on approval by the Board of Selectmen.

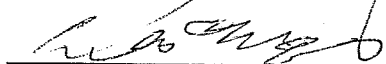
The Town Attorney shall be apprised in writing of the policies concerning the authority to call for his / her services. In the event that the Town Attorney does provide legal advice upon the request of an individual Selectman, without prior authorization from the Board of Selectmen, payment of those services will be the responsibility of the individual Selectman unless the Board of Selectmen subsequently agrees to approve the payment of those services.

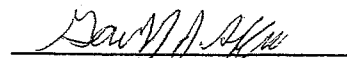
Any requests for legal services by Committees, other Boards, or Employees of the Town shall be made through the Town Manager with notification of such request to the Board of Selectmen. For the purposes of this Policy, the Town attorney shall be construed to mean any attorney engaged by the Town for legal advice or action.

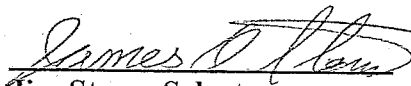
Approved and effective immediately by the majority of the Board of Selectmen at their regular meeting date of May 05, 2009


Donald Nuttall, Chair, Board of Selectmen


Richard Morton, Vice Chair


Dennis Marquis, Selectman


Gary Shaffer, Selectman


Jim Stone, Selectman