

CHAPTER 13. PLANNING BOARD ORDINANCE

Adopted June 12, 2008

13.1	<u>Establishment</u>	13.2	<u>Appointment</u>
13.3	<u>Organization and Rules</u>	13.4	<u>Duties and Powers</u>
13.5	<u>Repeal of Existing Planning Board Ordinances</u>	13.6	<u>Effective Date</u>
13.7	<u>Validity and Severability</u>	13.8	<u>Amendments</u>

Article 13.1 Establishment

- .1 Pursuant to Article VIII-A of the Maine State Constitution and Title 30-A, M.R.S.A., Section 3001, the Town of Rangeley hereby establishes the Rangeley Planning Board.
- .2 Pursuant to Article VIII, Pt. 2, Section 1 of the Maine State Constitution and Title 30-A, M.R.S.A., Section 3001, the Town of Rangeley hereby establishes a Planning Board. The Board, which has been acting as a Planning Board for the Town of Rangeley, is hereby reestablished as the legal Planning Board for the purposes of this Ordinance. The actions, which the Board took prior to the adoption of this Ordinance, are hereby declared to be the acts of the legally constituted Planning Board of the Town of Rangeley.

Article 13.2 Appointment

- .1 Board members shall be appointed by the Municipal Officers, required to sign a Code of Ethics every year, and be sworn in by the Clerk or other person authorized to administer oaths. Members of any Board with a perceived conflict of interest on a specific issue shall excuse themselves from participation in any discussion and vote on said issue.
- .2 The Board shall consist of five (5) members and two (2) alternate members with a quorum consisting of three (3) members.
- .3 The term of each member shall be three years. Terms shall run from July 1st through June 30.
- .4 When there is a permanent vacancy, the Municipal Officers shall, within 30 days of its occurrence, appoint a person to serve for the unexpired term. A vacancy shall occur upon the resignation, including resignation by absence, or death of any member, or when a member ceases to be a legal resident of the town. The Municipal Officers may remove members of the Planning Board by unanimous vote, for cause, after notice and hearing.
- .5 A Municipal Officer or their spouse may not be a member.
- .6 All members shall be legal residents of the Town of Rangeley.

Article 13.3 Organization and Rules

- .1 The Board shall elect a Chairman and a Vice-Chairman and fill such other offices as it may deem necessary noting that the Town hires secretaries for the boards. The term of office shall be for one year with eligibility for re-election with elections held in July.
- .2 Any question of whether a member shall be disqualified from voting shall be decided by a majority vote of the members, except the member who is being challenged.
- .3 The Chairman shall call at least one regular meeting of the Board each month.
- .4 No meeting of the Board shall be held without a quorum consisting of three (3) members. The Board shall act by majority vote, calculated on the basis of the majority of the Board present and voting. Alternate members may not vote except when replacing an absent member.
- .5 The Board shall adopt rules or bylaws for transaction of business and the Secretary shall keep a record of its resolutions, transactions, correspondence, findings and determinations. All records shall be deemed public and may be inspected at reasonable times.

Article 13.4 Duties and Powers

- .1 The Board shall perform such duties and exercise such powers as are provided by Town Ordinances and the laws of the State of Maine.
- .2 The Board shall submit an annual report to be included in the Annual Town Report.
- .3 The Board, together with the Municipal Officers, is authorized to contract with federal, state, and private agencies to obtain goods and services necessary for its proper function.

Article 13.5 Repeal of Existing Planning Board Ordinances

- .1 Adoption of this Ordinance shall repeal any and all previous Planning Board Ordinances.

Article 13.6 Effective Date

- .1 This Ordinance shall become effective when enacted by the legislative body of the Town of Rangeley.

Article 13.7 Validity and Severability

- .1 Should any action or provision of this Ordinance be declared by any court to be invalid, such decision shall not invalidate any other provision of this Ordinance.

Article 13.8 Amendments

- .1 This Ordinance shall be amended in accordance with procedures specified in Title 30-A, M.R.S.A., Section 3002 at any Town Meeting.