

CHAPTER 29. RESPONSIBILITIES OF THE SEWER COMMISSION

(February 1987, Selectmen)

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Article 29.1 Budget

The Sewer Commission shall be responsible for presenting a budget for review to the Selectmen and to the Budget Committee. A representative of the Sewer Commission shall be present at both the Selectmen's review and the Budget Committee meeting to inform them in regards to the Sewer Budget.

Article 29.2 Rate Schedule

The Sewer Commission shall be responsible for the setting of the Sewer Rate Schedule and the Unit Charge.

Article 29.3 Abatement Policy

The Sewer Commission shall be responsible for setting Abatement Policy and ruling on abatement requests, which may be subject to review by the Board of Appeals.

Article 29.4 Enforcement

The Sewer Commission shall be responsible for the enforcement of the Sewer Ordinance and informing the Board of Selectmen as to any violation of the Sewer Ordinance that might require prosecution of the violator or violators. Legal action shall not be entered into without approval of the Board of Selectmen.

Article 29.5 Operation and Maintenance

The Sewer Commission, under the direction of the Town Manager, shall oversee the operation and maintenance of the complete Sewerage Treatment Facilities.

Article 29.6 Expenditure Authorization

Section 29.6.1 All expenditures from the Budget of the Sewerage Treatment Facilities shall be authorized as follows:

\$ 0 - 25.00	any authorized employee of the Sewer Department
\$ 25.00 - 150.00	must be signed by the department head
\$150.00 - 500.00	must be authorized by the Town Manager

Section 29.6.2 All expenditures above \$500.00 must be recommended by a majority of the Sewer Commission Members before they are presented to the Town Manager. If an emergency arises and a majority of signatures cannot be obtained then it shall not be necessary to obtain a majority before submitting a purchase order to the Town Manager.

Article 29.7 Changes

The Sewer Commission shall recommend to the Board of Selectmen any changes in the Sewer Ordinance for consideration at Town Meeting.